Digital Transformation Readiness Assessment

OBJECTIVE

The Assessment is focused on **understanding your organization's current level of preparedness** for launching a transformation initiative. This Assessment will result in the **identification of existing risks** to the transformation, as well as **tangible, recommended steps forward** to best set your transformation up for success.

ASSESSMENT AREAS OF FOCUS

INITIATE VISION - Establishing the foundation for your transformation. This should serve as a consistent guide for all key decisions throughout the transformation, and should be well understood and aligned to by all stakeholders.

INTERNAL CAPABILITIES - Ensuring your internal team is in place for the transformation to succeed. This includes both the knowledge/capabilities, as well as significant availability to dedicate to the initiative.

CHANGE READINESS - Evaluating your organization's anticipated engagement, impact, and support of the planned transformation. The success of the initiative will be heavily determined by the organization's ability to adopt the change and embrace its impacts.

ASSESS

Key Activities
- **Identification** of Key Stakeholders
- **Readiness Self-Assessment** with Key Stakeholders
- Compilation of **Assessment Outputs, Key Findings**

What Is Needed From You
1. List of Key Stakeholders (incl. Transformation Team)
2. Completion of Assessment by Stakeholders (10-15min)

ALIGN

Key Activities
- <u>Initial Workshop:</u> Review of Key Findings, Discussion on Discrepancies
- Development of **Transformation Foundational Components**
- <u>Follow-Up Workshop:</u> Key Stakeholder Review and Alignment on Critical Gaps and Foundational Components

What Is Needed From You
1. Attendance and Engagement for both Workshops from Key Stakeholders

ADVANCE

Key Activities
- Documentation of **Key Findings**, **Critical Gaps**, and **Foundational Components**
- High-Level Approach for **Next Steps** in the Digital Transformation

What Is Needed From You
1. Review and Consideration of Findings, Gaps, Foundational Components, and Recommended Next Steps

MSS
Business Transformation Advisory