Effectively Implement ERP IFS Cloud

A checklist to overcome learning challenges and enable seamless day-to-day activities for teams.

#1 Prepare for Change

- ☐ Communicate benefits, purpose, detailed change impacts
- ☐ Engage teams early in the process
- ☐ Provide an overview of the new processes, functionalities, and change impacts,
- ☐ Prioritize understanding and detail change impacts with internal/external users
- ☐ Ensure functional and development teams consider usability and change impacts
- ☐ Conduct impact assessments to identify potential challenges, dependencies, risks
- ☐ Meet with stakeholders to gather feedback, insights on anticipated change impacts
- ☐ Customize training sessions to address specific change impacts and usability concerns,
- ☐ Create communication channels/platforms for users questions, concerns, suggestions
- ☐ Establish a CM team/individuals to address change impacts and usability concerns
- ☐ Communicate updates and progress regarding change impacts and usability improvements

#2 Comprehensive Training

- ☐ Develop comprehensive training plan that caters to different learning styles
- ☐ Conduct team training on ERP system features, navigation, specific roles
- ☐ Offer continuous learning opportunities

#3 Hands-On Support

- ☐ Assign dedicated support resources during the transition period
- ☐ Establish help desk/support channel for guidance on challenges
- ☐ Conduct regular check-ins to address concerns, answer questions, additional training

#4 Phased Implementation

- ☐ Implement IFS Cloud in phases
- ☐ Start with less complex modules or processes
- ☐ Celebrate small wins along the way

#5 Continuous Improvement & Feedback

- ☐ Establish feedback mechanisms, such as surveys or feedback session
- ☐ Regularly review and refine training materials and processes based
- ☐ Encourage a culture of knowledge sharing and learning among teams

MSS
Business Transformation Advisory